

## 6.2.5.1 Set Lockout Feature

To set the lockout feature:

1. From the Tasks menu, in the Administration module, select Users.  
The Administer Users page opens.
2. Click the Lockout Configuration link.  
The Lockout Configuration page opens:



3. To activate the lockout feature, set the Lockout Enabled value to TRUE.
4. For the # of Failed Attempts, enter a value between 1 and 25.
5. Click Submit.  
The system displays a confirmation message.

OpenClinica tracks the number of consecutive failed login attempts. After that number equals the value specified for the # of Failed Attempts, the user cannot log in to OpenClinica. For the user to regain access to OpenClinica, an administrator must unlock the user's account in the Administer Users interface.

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