

6.2.4 Monitor User Access

You can view all attempts users make to access OpenClinica, and for each attempt, whether they are successful or not, the user name, and the date and time. To audit user activity:

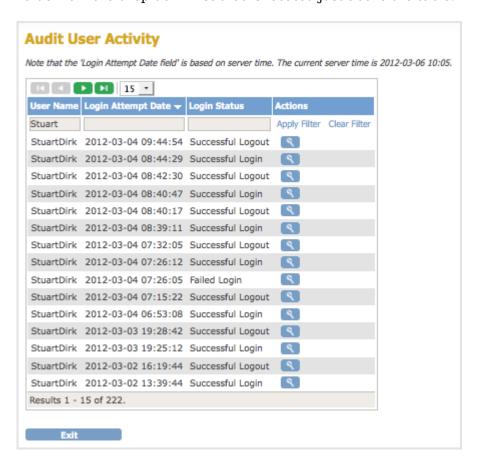
- 1. From the Tasks menu, in the Administration module, select Users. The Administer Users page opens.
- 2. Click the Audit User Activity link.

 The Audit User Activity page opens, presenting a table of all attempts to access OpenClinica.

You can sort the table by any of the columns by clicking the column header; click again to reverse the sort order in that column.

You can filter the list of attempts. Type a string in the filter field for one or more columns (the fields are directly beneath the column headers) and press Enter. The table shows only those attempts whose values match the strings you typed. After filtering, to show all entries again, click Clear Filter.

At the bottom of the page is the total number of pages that match your criteria. To view other pages, use the arrows at the top of the table. To change the number of attempts shown per page, select the value from the drop-down list that is located just above the table.



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