

7.2.1 Summary of Features Available to User Roles

The following tables summarize the modules and features available to each of the User Roles at the Study and Site levels.

Summary of Available Modules and Features for User Roles at the Study Level

User Role	Modules and Main Features
Data Manager	Submit Data: <ul style="list-style-type: none">• Add and Manage Subjects• View, Schedule, and Enter Data into CRFs for Events• No Waiting to Perform Double Data Entry After Initial Data Entry• Import Data• Notes and Discrepancies
	Monitor and Manage Data: <ul style="list-style-type: none">• Study Audit Log and Source Data Verification• Manage Groups• Create, Edit, and Manage CRFs• Rules
	Extract Data Study Setup: <ul style="list-style-type: none">• View and Build Study• Assign Users
Study Director	Home page presents summary of current Study or Site.
	Submit Data: <ul style="list-style-type: none">• Add and Manage Subjects• View, Schedule, and Enter Data into CRFs for Events• No Waiting to Perform Double Data Entry After Initial Data Entry• Import Data• Notes and Discrepancies
	Monitor and Manage Data: <ul style="list-style-type: none">• Study Audit Log and Source Data Verification• Manage Groups• Create, Edit, and Manage CRFs• Rules
	Extract Data Study Setup: <ul style="list-style-type: none">• View and Build Study• Assign Users
	Home page presents summary of current Study or Site.

User Role	Modules and Main Features
Data Specialist	Submit Data: <ul style="list-style-type: none"> • Add and Manage Subjects • View, Schedule, and Enter Data into CRFs for Events • Import Data • Notes and Discrepancies
	Sign Subject data Extract Data Monitor and Manage Data: <ul style="list-style-type: none"> • View Subjects • View Events
Monitor	<ul style="list-style-type: none"> • Study Audit Log and Source Data Verification • Notes and Discrepancies
Data Entry Person	Extract Data Submit Data: <ul style="list-style-type: none"> • Add and Manage Subjects • View, Schedule, and Enter Data into CRFs for Events • Import Data • Notes and Discrepancies

Summary of Available Modules and Features for User Roles at the Site Level

User Role	Modules and Main Features
Investigator	Submit Data: <ul style="list-style-type: none"> • Add and Manage Subjects • View, Schedule, and Enter Data into CRFs for Events • Import Data • Notes and Discrepancies
	Sign Subject Data Extract Data Monitor and Manage Data: <ul style="list-style-type: none"> • View Subjects • View Events
Monitor (site)	<ul style="list-style-type: none"> • Study Audit Log and Source Data Verification • Notes and Discrepancies
Clinical Research Coordinator	Extract Data Submit Data: <ul style="list-style-type: none"> • Add and Manage Subjects • View, Schedule, and Enter Data into CRFs for Events • Import Data • Notes and Discrepancies
Data Entry Person	Submit Data: <ul style="list-style-type: none"> • Add and Manage Subjects • View, Schedule, and Enter Data into CRFs for Events • Import Data • Notes and Discrepancies

(Same as Clinical Research Coordinator; use to differentiate office job titles for similar job function if necessary.)

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