

## 15.5.5 Validate and Check the Data Import File

When you import a data file, OpenClinica validates the file format and performs validity checking for the data, then displays any error messages in the Alerts and Messages sidebar panel. Correct any errors in the file and import it again.

OpenClinica also displays Summary Statistics of imported and skipped records and displays detailed information about the import. Details on the validation and rules applied during import are listed below the screen shot.

Alerts & Messages

Passed XML Validation...

Passed Study Check...

Passed OID Metadata Check...

Passed Event CRF Status Check...

Passing CRF Edit Checks...

Instructions

Batch upload CRF data to OpenClinica using an XML file. Upon successful validation of the data provided in the xml file, OpenClinica will save this information.

Other Info

Study: JUNO

Start Date: 05-Jan-2015

End Date: N/A

PI: Martin Van Buren

Protocol Verification/IRB Approval Date:

Import CRF Data

Upload an xml file that contains CRF data. If your CRF has calculated value fields, you will have to go in and save each section. OpenClinica only calculates values on a manual save.

Summary Statistics:

Subjects Affected: 2

Total Event CRFs: 2

Event CRFs Available for Import: 1

Event CRFs Skipped: 1

Validation Rules Generated: 0

Skipped CRFs (due to import rules)

Study OID	Study Subject OID	Event CRF OID	CRF Version OID	Event CRF Status
S_THEJUNOD	SS_0520	SE_FIRSTVISIT	F_DEMOG_1	Invalid

Valid Data Import

Study Subject: SS\_0001

Event CRF OID

SE\_FIRSTVISIT (Repeat Key 1)

CRF Version OID

F\_DEMOG\_1

IG\_DEMOG\_BASICS (Repeat Key 1 )

I_DEMOG_PGDEMOG1	68
I_DEMOG_PGDEMOG2	116
I_DEMOG_PGDEMOG3	53
I_DEMOG_PGDEMOG4	2

Continue

Cancel

### Validation that OpenClinica Performs on the Data Import File

- XML is well-formed against the ODM.
- The Study OID in the import file matches the current Study in the OpenClinica session you are performing the import from.
- Study Subject OIDs exist for the current Study.
- Study Event Definition OIDs exist for the current Study.
- OIDs for the CRF versions exist for the Study Event Definition OID.
- Study Subject OIDs are scheduled for the Study Events.
- Data values for the Items comply with the metadata. For example, if the metadata for an Item calls for a value of 1 or 2, the data value for that Item in your import file must be 1 or 2.

- Data values are in the correct format. For example, when an integer is required, a decimal value generates an error.

### **Edit Checks that OpenClinica Performs on the Data Import File**

If your study is configured to flag errors in Edit Checks, OpenClinica checks the following:

- The status of the CRF (prior to import) is not "double data entry started" or "double data entry complete."
- Data is in the correct format. For example, a date that is not in the required YYYY-MM-DD format generates an error.
- Data values are within limits specified for CRF Items. For example, when the CRF accepts 90 to 110 degrees for temperature, a value of 200 is not accepted.
- Data values match acceptable criteria for CRF Items. For example, if a Yes answer is required for an Item and the value in the import file for that Item is No, a discrepancy note is required.
- Required fields are not empty.

Approved for publication by Ben Baumann. Signed on 2015-07-07 2:34PM

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