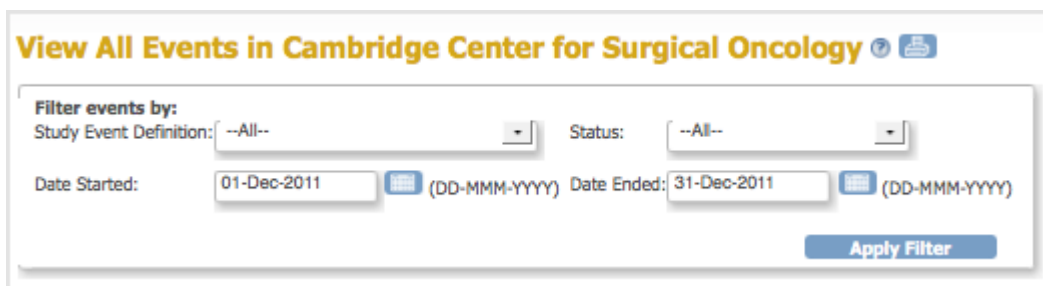# 15.3.1 View Events

You can view information about all Events, or show only the Events that match criteria you specify:

1. In the navigation bar, select Tasks > View Events.
   The View All Events page opens for the current Study or Site, presenting a filter.
2. Complete the fields in the filter to specify criteria for the Events you want to view. For example, specify Follow-up Treatment Events that occurred between May 1, 2011 and May 31, 2011.
3. Click Apply Filter.
   OpenClinica displays all Events that match your criteria in a series of tables, with one table of results for each Event Definition.

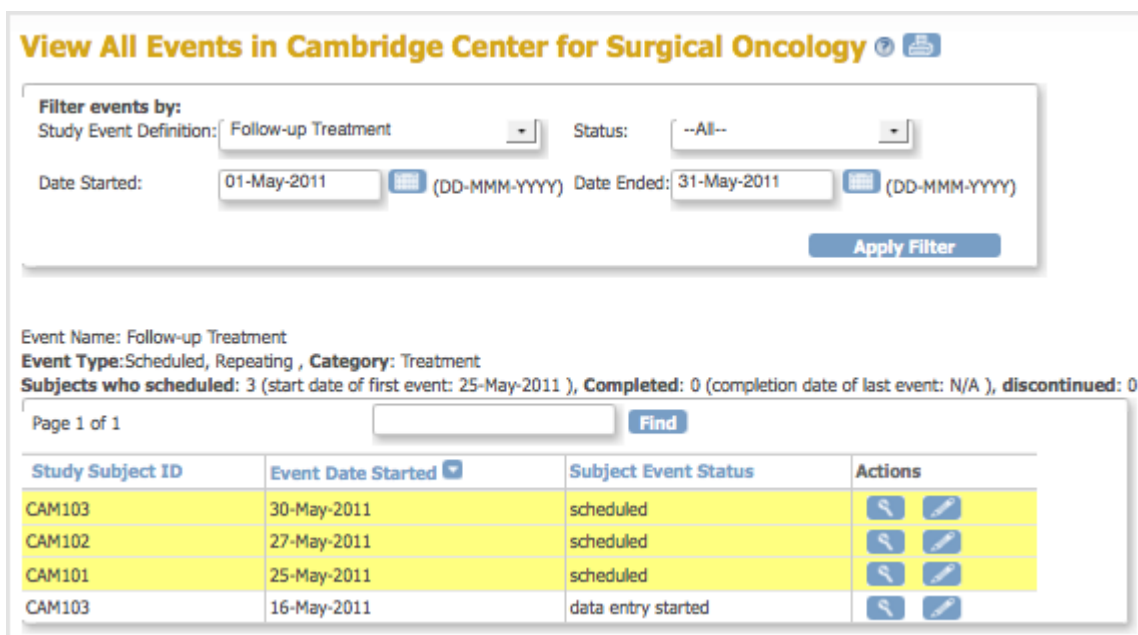To print the results, click the Print icon at the top of the page.

The View All Events Page Before Applying the Filter:

The View All Events Page After Applying the Filter:

This page is not approved for publication.

15.3.1.1 About the Events Table

The View All Events page contains a table for each Event Definition that matches the criteria. Above each table is summary information for the list of Events the table contains. If a table includes more results than can fit on the page, use the arrows to view the other pages in that table.

By default, Events in the table are sorted by date, with the most recent Event shown first. To change the sort order, click the header of the column you want to sort by. To reverse the sort order in the column, click the column header again. An arrow indicates the order as ascending (up) or descending (down).

To find an Event within a table, type a string of characters in the find box, then click Find. OpenClinica finds matching strings in the Study Subject IDs or in Subject Event Status data, then shows only those Events in the table. To show all Events in the table after using Find, click Clear Search Keywords, which appears next to the Find button.

You can view details for an Event or edit the Event by clicking the View or Edit icon in the Actions column.

Yellow highlighting of a row indicates the Event Scheduled date has passed and data entry has not been started.