10.15.3 Back Up OpenClinica

Before upgrading, follow this process to back up the database and files needed by OpenClinica:

1. Stop Tomcat. (See instructions, which are included in [Start Tomcat](#).)
2. Back up the database ([instructions here](#)).
3. Back up the file CATALINA_HOMEwebappsOpenClinicaWEB-INFclassesdatainfo.properties
4. Back up the folder CATALINA_HOMEwebappsOpenClinica
5. Back up the CRFs and datasets, which are located in CATALINA_HOMEwebappsopenclinica.data

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